

ARCHIVAL POLICY**Version 1.0****Proposed by:**

- Tripti Pandey
Company Secretary
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Recommended By:

- Sanjay Sharma
MD
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Approved by:

Board on May 24, 2024

Version Control

Version	Board Approval Date	Change Detail
1.0	May 24, 2024	Original Draft

1. PREAMBLE

Aye Finance Private Limited (“**the Company**”), being a debt listed entity is required to comply with the provisions of Regulation 51(3) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“**SEBI Listing Regulations**”) which states that every listed entity to disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation for a minimum period of **five years** and thereafter to archive the same as per the Archival Policy (“**the Policy**”) of the Company which will also be hosted on the website of the Company.

2. GOVERNING LAWS

This Policy shall be governed by the provisions of the SEBI Act, Rules & Regulations made thereunder and all other applicable laws for the time being in force.

3. PURPOSE

This Policy deals with the process to facilitate all stakeholders to access information on all events or information which has been disclosed by the Company to the stock exchange(s) under Regulation 51 read with Part-B of Schedule III of the SEBI Listing Regulations or any amendment thereto. Through this Policy, the Company aims to provide a framework for ensuring dissemination and accessibility to relevant, sufficient and reliable information on a timely and regular basis to all stakeholders.

4. SCOPE OF POLICY

This Policy is applicable to only those events or information which have been disclosed by the Company to the stock exchange(s) under Regulation 51 read with Part-B of Schedule III of SEBI Listing Regulations or any amendment thereto.

5. EFFECTIVE DATE

The Policy is effective from the date of approval.

6. MODE OF ARCHIVAL, AUTHORITY & RESPONSIBILITY

All the events or information which has been disclosed by the Company to stock exchange(s) under Regulation 51 read with Part-B of Schedule III of the SEBI Listing Regulations or any amendment thereto will be hosted by the Company under the section “**Investor Relations**” on its website i.e. www.ayefin.com for a minimum period of **five years** and thereafter the same shall be archived so as to be available for retrieval for a further period of three years by storing the same on a suitable media. Thereafter, the same may be destroyed as per the Policy on Preservation of Documents, as amended from time to time, of the Company.

The Compliance Officer or any other person authorized by the Board of Directors shall be responsible for implementing and supervising this policy.

7. REVIEW / AMENDMENT

- This policy shall be reviewed and amended from time to time shall be made available at the website of the Company. The right to interpret/amend/modify this Policy vests in the Board of Directors of the Company.
- Should there be any inconsistency between the terms of the Policy and the applicable laws, the provisions of the applicable law shall prevail. Any amendments to the applicable law shall mutatis mutandis be deemed to have been incorporated in this Policy.

8. SCOPE & LIMITATION

In the event of any conflict between the provisions of this Policy and the SEBI Listing Regulations / Act or any other statutory enactments, rules, the provisions of such SEBI Listing Regulations / Act or statutory enactments, rules shall prevail over this Policy.